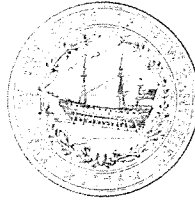


THE STATE OF NEW HAMPSHIRE

CHAIRMAN  
Amy L. Ignatius

COMMISSIONERS  
Michael D. Harrington  
Robert R. Scott

EXECUTIVE DIRECTOR  
Debra A. Howland



PUBLIC UTILITIES COMMISSION  
21 S. Fruit Street, Suite 10  
Concord, N.H. 03301-2429

TDD Access: Relay NH  
1-800-735-2964

Tel. (603) 271-2431

FAX (603) 271-3878

Website:  
[www.puc.nh.gov](http://www.puc.nh.gov)

**Via regular mail and e-mail**

December 21, 2012

William E. Howard, President  
Howard Energy Services, Inc.  
1315 SE 45<sup>th</sup> Street  
Cape Coral, FL 33904

Re: DM 12-357 Howard Energy Services, Inc.  
Natural Gas Aggregator Registration Application  
Deficiency Letter



Dear Mr. Howard:

The application for Howard Energy Services, Inc. to register as a natural gas aggregator was received on December 18, 2012. Staff of the New Hampshire Public Utilities Commission (Commission) has completed its initial review of the registration application. The submitted application was incomplete and is therefore deficient in its current form.

Howard Energy Services, Inc. should address the following Commission requirements as appropriate in either its cover letter and/or in an update to its registration application:

- Puc 3003.04(a) – No aggregator shall enroll customers, or arrange to sell to or contact customers, or solicit specific customers for such purposes until such aggregator has completed all aspects of registration required by PUC 3003;
- Puc 3006.02(a)(2) - The applicant's business address, telephone number, e-mail address and website address, as applicable;
- Puc 3006.02(a)(5) – A copy of the applicant's current certificate of authority to do business in the State of New Hampshire from the Secretary of State, if anything other than an individual;

Specifically, the applicant's submitted registration application shall acknowledge in its cover letter whether or not it has been in compliance with Puc 3003.04(a). In the event the applicant has not been in compliance with Puc 3003.04(a), an explanation should be provided as to why it has not been in compliance with the requirement.

Additionally, the applicant's submitted registration application shall address the requirements of Puc 3006.02(a)(2) to provide its e-mail address, and if available, its website address. E-mail addresses are also required in subsections (3) and (4) and may reference the email address from subsection (2). Puc 3006.02(a)(5) is a requirement that the registration application shall include a copy of its current certificate of authority to do business in the State of New Hampshire from the Office of the Secretary of

State. Lastly, in the applicant made a request in its cover letter to keep its business address confidential. Commission rules require that a business address be included as a matter of public record for natural gas aggregator registrations. It is recommended that the applicant resolve this issue in a manner that will be in compliance with Commission rules.

In order to complete the registration process, Howard Energy Services, Inc. will need to address each of the issues referenced above. These requirements should be administratively straightforward to correct. A letter with the updated information should be filed in an expedient manner to the docket number assigned to this application (DM 12-357). Until such time that these issues have been resolved, the 60-day review period will be suspended.

If you have any questions related to the registration requirements or to your registration application please refer to the registration instructions and checklist located on the Commission web page at <http://www.puc.nh.gov/Gas-Steam/CNGS-Aggregator%20registration%20application%20instructions%20and%20checklist.pdf> or contact me directly at (603) 271-2434.

Sincerely,



Robert J. Wyatt  
Utility Analyst IV, Commission Staff

cc: Docket File